



**CITY OF LEON VALLEY
INTEROFFICE MEMORANDUM**

DATE: October 31, 2014
TO: Mayor Chris Riley and City Council Members
FROM: Manuel Longoria Jr., City Manager
SUBJECT: Weekly Update

General Election: Today, October 31st is the last day for early voting for the November 4th Joint General Election. Polls will remain open until 8pm today. As of this morning, 1,514 registered Leon Valley voters had voted. City Hall is the poll site for Election Day, November 4th with polls being open from 8am – 8pm.

Code Compliance/Animal Care Officer (Code Compliance/ACO): Even though the reorganization of this activity does not officially begin until Monday, with the cooperation of the city staff and Chief Wallace, we have made a lot of progress this week.

Effective Monday, November 3rd the work schedule and work assignments for Code Compliance/ACO Officers Annette Rodriguez and Jerry Perales will be as follows:

- Annette – Tuesday – Saturday 9am -5:30 pm; route: Northern portion of the City
- Jerry – Monday – Friday 7am – 3:30 pm; route: Southern portion of the City

Work schedules and work assignments will be swapped every May and November. This schedule will also allow for the presence of a Code Compliance/ACO to be in attendance at every Coffee with the Mayor & Council to address issues on the spot.

Cat Trap Neuter & Release (TNP) Program: Public Works staff did a fantastic job of building the “TNR Holding Building” that will serve as a holding facility for the cats after surgery. This week, we actually had our first two participants in the program. With the trapping assistance of a citizen (Jane Oates), we were able to take two cats in for spaying. Father (Tommy) cat and baby girl cat (Fuzzy) were spayed and neutered at the San Antonio Humane Society, recuperated at the TNR Building and then released yesterday back to the location they were captured. We have five trapping cages as well as citizens with cages of their own which we plan to use to capture cats on Mondays and Tuesdays and take them in for their surgeries on Wednesdays. We will have to see how things go but for now, we are going to try to get some sort of routine down to this program so our people are not spending all of their time running back and forth to the Humane Society. Following are some pictures of the TNP building that PW staff built. It is located at the PW yard.



Boarding & Commercial Vehicles in Residential Areas: As you know, city staff has been working on amendments to these policies. As we previously reported, the proposed amendments require review by the Zoning Commission before formal and final action can be taken by the City Council. The Zoning Commission met on Tuesday, October 28 for discussion and public hearing regarding amendment of the definition of “family” in the zoning code. They also reviewed the proposed change to vehicle parking in the R-1, R-2, R-6, and R-7 residential districts. After consideration, discussion and public hearing the Zoning Commission decided to table the recommendation regarding family and parking to their next regular meeting of November 18. The Commission requested that staff: publicize the agenda items more (Echo, newsletter, reader boards, e-news), obtain quantitative data such as police reports or other supporting information which indicated why the amendments were needed, and asked that Ms. Clarissa Rodriguez, the attorney assisting with the amendments be available for questions at the next meeting. The Commission noted that it was unclear why the City was examining how many persons were living in a private residence and why it mattered how they are related. The Commission concluded that more information was needed before a recommendation could be made. They also noted that they were established to investigate and study of matters relating to the protection, enhancement, perpetuation or use of properties and structures, and to submit reports and recommendations to the City Council and they want to do so after they have acquired more information.

Upcoming Important Events:

- City Staff Thanksgiving Luncheon at 11:30 a.m. on 11/18/14.
- City Offices will be closed in observance of Veterans Day on 11/11/14.
- City Offices will be closed in observance of the Thanksgiving holiday on Thursday, 11/27/14 and Friday, 11/28/14.
- Christmas Tree Lighting Ceremony at 6:30 p.m. on Monday, 12/8/14 at the Community and Conference Center Complex.
- The December 8th Regular City Council meeting will beginning at 7:30 p.m. This will allow City Council members and City Staff to participate in the Christmas Tree Lighting event.